

Participant Code of Conduct for Online Youth Programs, Camps and Events

Code of Conduct for participation in **[name of program]**

The purpose of **[name of program]** is to **[describe]**. Every participant, together with staff, volunteers and parents, contributes to the success of this program. Below is an outline of the expectations that we ask all faculty, staff, students, volunteers, participants, and their parents/guardians to follow.

I, [participant first name] agree to meet these program expectations:

- Treat my fellow participants and staff with respect.
- Plan ahead for personal needs so I can participate fully and on time in all activities.
- Dress appropriately when on video.
- Participate in the digital environment to the same standard as a physical environment, including participating when called on, listening attentively, and minimizing distractions to others.
- Challenge myself to learn and advocate for my needs, including requesting help or accommodation when I need it.
- Be an active bystander: do what I can to help others or find help when needed.
- Follow staff, volunteer and guest instructions and raise concerns respectfully.
- Complete assigned individual and group projects on time.

What are the consequences if I do not meet expectations of the program?

- Staff will give me a warning regarding behaviors and actions that are not allowed and, in most cases, give me an opportunity to correct the behavior.
- Depending on the behavior, they may also contact my parent or guardian.
- In some cases, staff may discuss with me and require me to sign a Corrective Action Plan in order to stay in the program.
- Some behaviors may result in immediate suspension or termination.

The following may result in being dismissed from the program:

- Bullying, harassing or using derogatory language towards another person or group of people. This includes sending, posting, or sharing negative, harmful, false, or mean content about others online. This can include sharing personal or private information about someone else online.
- Possessing or being under the influence of alcohol, tobacco, or drugs or possessing drug paraphernalia or weapons.
- Repeated absences or failure to meet agreed-upon program work requirements.

As the parent/guardian I will support my child's participation in this program by:

- Making arrangements so my child is available to participate in the program during specified times.
- Allowing time for my child to complete required assignments.
- Communicating with staff prior to program start time if my child must be absent.
- Not making inappropriate requests of staff that conflict with program guidelines.
- Working together with program staff to resolve issues that arise with my child.

- Having a conversation with my child about online safety and understanding that program staff are not able to monitor, nor be responsible for, what my child does online outside of program activities.

Program staff commit to:

- Engaging in respectful and effective communications with all participants and their parents.
- Helping participants have a safe and fun experience.
- Addressing problems that are brought to our attention.
- Creating an environment where everyone is welcomed and given the opportunity to succeed.

Everyone contributes to the success of this program!

Sign below acknowledging your understanding of and a commitment to following this code of conduct.

Participating Child

Parent(s)/Guardian(s)

Program/Staff Representative